

**KINGSVILLE TOWNSHIP TRUSTEES REGULAR
August 14, 2019**

The August 14, 2019 regular meeting was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Jim Branch made a motion to waive the reading of the July 24, 2019 regular meeting minutes and approve them with several spelling corrections. Mike Cliff seconded the motion; all yes. Copies of the minutes were available.

FINANCIAL REPORT:	Receipts	\$ 2,004.79
	July ACH	195,725.08
	Expenses	<u>81,299.36</u>
	Balance	\$1,015,612.91

CORRESPONDENCE: 1) Centerra tax exempt form and a letter letting us know that Dave Ratliff retired with new contact information was presented. 2) Display Sales-Hometown Hero Banners flyer was received. 3) US Bank on line banking approval received. 4) Mike Cliff said that he had received a request from Dave Manupella, Pack Leader, to place "Recruiting for Scouts for Pack 11 being held on September 3, 2019 from 6:30 pm to 8:30 pm" to be placed on the park sign. 5) LaVern Wojciechowski, Hadlock Road, called and said that the approach to the bridge is pretty bad. They let him know that the County would be the one to fix that. 6) Mr. Woodburn called and expressed his concern with the properties on Reed Road that the township has been working on. He feels it's getting worse. 7) Dave Holub, Brydle Road, asked about the time frame for ditching Brydle Road. 8) Tree down in Route 84 cemetery.

PUBLIC COMMENTS/CONCERNS: 1) Tyler Infield asked the trustees to approve the temporary variance for the sidewalk project to be sent to Mr. Hewitt and Mr. Meier. 2) Fred Pierce-Ruhland, 4352 Fox Road, asked how the sidewalk project was funded. He was not aware of the run that is done each year for new sidewalks. He thanked Tyler for doing this for the township. He voiced his concern regarding acid/perfume odor at his property two to three times per week. It has been going on now for 4-6 weeks. He emailed all of the trustees about it a couple of weeks ago with no response. He would like to get some help so that he calls the correct agency about it. The fire department will go out and check it the next time it happens just call. Mr. Ruhland wanted to let the trustees and township know that he did get some milkweed seedlings from Ellen Pahl, corner of Mill Street, and planted them on his property for the Monarch butterflies. He would also like to know when the dust control will be completed on Fox and Brydle Roads this year as promised. Both roads are unsatisfactory, rutted, dusty and unsafe. 3) Ladimir Kubichek, 6057 N. Wright Street, asked why there is sometimes only one EMS on shift and how many shifts in the month does this happen? Jesse Sopko, Fire Chief, let him know that there were 8-8 hour shifts with only one EMS on shift. Mr Kubichek asked why? Jesse responded that it was summer time and people take time off work. 4) Norm Thorpe, South Ridge Road, asked what if anything is the fire department doing about this. Jesse said that right now there are 12 paid part time and he would like to have 15. Jesse has one persons in training right now. He has placed ads on Indeed and Facebook. Jesse said that our basic is paid \$11.50 per hour and advanced are paid \$13.50 per hour. The county average is \$11 to \$16 per hour. He also believes that there is a lack of certified personnel.

DEPARTMENT REPORTS:

Road/Service: Neal Stewart reported that for the month of July hours for the road department were as follows: 9 hours in the park, 26 hours' road work, 77 hours on the new garage, 48 hours getting the final things together for the insurance, 56 vacation hours and 16 holiday hours. He reported that the bucket truck has been inspected and the front end has been aligned. They are going to look into the calipers due to them freezing up. The street signs are still not here. The

chop saw and things ordered from Lake Auto have not yet arrived. Still no date on Brydle and Fox Roads for dust control from Martuccio. Bunn has a truck down and we are on the list for next out once repairs are made for under drains on Brydle. The stone trucks will need to be coordinated. The sidewalk and parking at the garage is complete. They will be doing the pad out front next. Neal asked the trustees if they could have tin put up on the walls in the workshop area. He would also like to get a top chest for the tool box. Randolph is not interested in the tree work for the township at this time. Brobst gave us a quote of \$3800 to take down 2 trees and stump them. The township will do the clean-up. The road department has placed some ditch tile for Mr. Cole on Buie Road. The road department has been getting the township equipment moved from the county garage to the new garage.

Mr Ruhland told the trustees that they needed to make sure that the road projects get completed. He has seen a real problem in the last 7-10 years with Fox and Brydle Roads. The trustees asked Neal to try and get the township a date for when this will be done.

Cemetery: 135 hours

Fire/EMS: 500 calls as of August 11, 2019. The fire chief has done multiple inspections. Unit #609 is back from Country Side at a cost of \$4384.05 and unit #621 is the next to go for its preventative maintenance. The fire department has placed several surplus items on gov deals.com. The cosmetic updates to the fire hall are still ongoing. Jesse recommended that Joseph Virant be terminated due to not covering shifts for two months, no response to calls or texts from fire department and did not have sizing for new gear done. Jesse also has conditional hire of Darrien Hillman of Euclid for basic/firefighter II completing pre-employment testing. The fire department is looking into getting a new tablet/Computer-Northeast Communications is a 3-year warranty for \$7,812.59 annually and Hudson Communications is a 1-year warranty for \$6,700.00. the tablet from Northeast is a more durable tablet with a heavy duty antenna.

Joseph Miller, architect, is getting together a free estimate on the cost of a Bunk room, shower/locker room and utility washer/dryer in the West Bay. 2 radios will be purchased for \$1,501.08 for the fire chief and lieutenant. Possible increase for volunteer pay time has been discussed.

Zoning: Mike DeFazio, zoning inspector, reported zero permits issued in July. Five violations regarding high grass with letters sent out and all resolved.

OLD BUSINESS: 1) Township Garage Update-Proof of loss to the insurance was in the amount of \$62,688.23. John Boczar reported that the final sanitation and plumbing inspection is coming up and on Friday they should have the occupancy permit. There are still a few things that need to be buttoned up. 2) Jim Branch reported that the Fox Road OPWC grant has been signed and approved and as of July 15 everything is ready to go. The road department will start clearing the road right of way. 3) The health insurance representative from IEN Insurance needs employees to answer a few questions. The trustees will be meeting with him for a meeting on Wednesday, August 21, 2019 at 6:00 pm for an update. 4) NE Sign gave a broad estimate of \$25,000.00 to move sign, build and incorporate the bell and plaque into a new 1 sided LED sign. The library is still interested in helping with the cost.

NEW BUSINESS: 1) Mike Cliff made a motion to allow TOPS OH 869 to have a potluck dinner in the park on August 22, 2019 from 5:00 pm to 7:00 pm. Jim Branch seconded the motion; all yes. 2) Mike Cliff made a motion to allow a notice for Cub Scout Pack 11 to be placed on the sign in the park for their recruiting night on September 3, 2019 from 5:30 pm to 8:30 pm. Jim Branch seconded the motion; all yes. 3) Mike Cliff made a motion to hold Trick or Treat on Thursday, October 31, 2019 from 6:00 pm to 8:00 pm. Jim Branch seconded the motion; all yes. 4) Karl Brunell made a motion to have Brobst Tree Service do tree service in the old cemetery at a cost not to exceed \$4,000.00. Mike Cliff seconded the motion; all yes. 5) Jim Branch made a motion to pay \$4,384.05 to Country Side for service and repairs to Unit #621. Karl Brunell seconded the motion; all yes. 6)

Mike Cliff made a motion to amend the after-hours calls to \$40 per call with a max of 2 responders. Jim Branch seconded the motion; all yes. 7) Jim Branch made a motion to accept the recommendation of the fire chief to remove Joseph Virant from the paid part time roster. Mike Cliff seconded the motion; all yes. 8) Jim Branch made a motion to accept the recommendation of the fire chief to add Damien Hillman to the paid part time roster as a basic and firefighter II. Mike Cliff seconded the motion; all yes. 9) Karl Brunell made a motion to table tinning the workshop wall at this time. Jim Branch seconded the motion; all yes. 10) Jim Branch made a motion to have fire hall go with Spectrum for cable, internet and telephone service at a cost of \$182.45 monthly. Karl Brunell seconded the motion; all yes. 11) Jim Branch made a motion to accept the purchase of a VHF215 radio. Mike Cliff seconded the motion; all yes. 12) Jim Branch made a motion to allow Joseph Miller to get a free estimate on the cost of changes to the West Bay at the fire hall. Karl Brunell seconded the motion; all yes. 13) Mike Cliff made a motion to table any decisions regarding Ashtabula County as dispatching for the township at a cost of \$17.26 for EMS and \$15.88 for Fire per call. Jim Branch seconded the motion; all yes. 14) Mike Cliff made a motion to present Resolution 2019-008 to Gail Urch for her 20 years of service to Kingsville Township with a \$100 gift card and to present Resolution 2019-009 for his 7 years of service to Kevin Emery with a \$50 gift card. Karl Brunell seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes. 15) Jim Branch made a motion to allow a temporary right of way for the sidewalk project. Mike Cliff seconded the motion; all yes. 17) Mr. Pierce Ruhland wanted to let residents know that bears have been sighted in Kingsville Township and to be careful.

Mike Cliff made a motion to go into Executive Session for personnel matters with trustees first and the Neal Stewart. Jim Branch seconded the motion. On the call of the roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

After a short Executive Session Mike Cliff made a motion to go back into regular session. Karl Brunell seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

Once back in regular session Mike Cliff made a motion to place Neal Stewart, Road Superintendent on a paid Administrative leave until his disciplinary hearing on Wednesday, August 21, 2019 at 6:00 pm at the fire hall. Karl Brunell seconded the motion; all yes.

Karl Brunell made a motion to adjourn the August 14, 2019 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Mike Cliff, Chairman

Sarah Patterson, Fiscal Officer